

ASSESSMENT OF SPECIFIC MEDIUM OR HIGH RISK

V High/High Risk = H MEDIUM Risk = M

Service User	All		
Specific Hazard Identified as Medium or High Risk	New Operations Director accessing Kingsbrook School site during his Induction period whilst DBS being finalised		
Assessment Date	15.1.20	Review Date	15.2.20

Hazards Identified	Existing Controls	Further Action/Controls Required	Risk level (M or H)
New Operations Director (Leon Brandon) accessing school site before DBS documentation finalised and SCR updated	HR Checks and Measures – Single Central Record	<ol style="list-style-type: none"> 1. Leon Brandon to be accompanied at all times whilst on site 2. Leon Brandon to leave Smartphone and laptop with office when entering school. This to be collected when leaving school 	L

Assessor Name/s	Ursula Castillo	Assessor Signature/s		Date	
Assessor Name/s		Assessor Signature/s		Date	

Responsible Persons Name		Responsible Persons Signature		Date	
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Review the assessment annually as a minimum or when circumstances change