

Ellingham Hospital School

'A unique service for unique young people'

Admission Procedure

Ellingham Hospital School

Ellingham Hospital
Ellingham Road
Attleborough
Norfolk NR17 1AE

August 2018

ADMISSION OF YOUNG PEOPLE

REFERRAL

All students admitted to Ellingham Hospital School have been referred to Ellingham Hospital School by NHS England and therefore admitted.

Once a referral to the Hospital has been accepted all the relevant school admission paperwork to include the school prospectus is sent to the relevant parties. Every attempt is made to ensure this is done before a student is admitted to the hospital. However, on occasions emergency admissions are made and there is no prior notice. When this occurs, the relevant paperwork is sent as soon as possible upon admission.

Parents, social worker and other relevant parties will be encouraged to visit and see facilities at Ellingham Hospital School and within the school admission paperwork, parents/carers are given the opportunity to receive weekly emails from their child's teacher giving them a synopsis of their week in school.

ADMISSION & RECEPTION

All new admissions to Ellingham Hospital School are placed one of two Nurture and Assessment Groups where they will stay for a minimum of two weeks. Within those two weeks, baseline assessments are completed, along with one page profiles, risk assessments, VARK assessment, Strength and Difficulties questionnaire and a period of time to familiarise the new student with staff commences. By the end of the two weeks, the student will have an individual learning plan and positive behaviour support plan in place. Depending upon the student's risk assessment, learning needs and whether they are granted Section 17 leave by the lead clinician, they will either remain within the Nurture and Assessment Group or will transition to one of the two groups within the main school building.

HOME SCHOOL COMMUNICATION

Your child's home school (this is the school where your child is on roll with and most recently attended, prior to being admitted to Ellingham Hospital), will be contacted as soon as contact details are given.

With your permission, educational information will be shared between the home school and Ellingham Hospital School, so that a good understanding of your child's needs and how best to support them can be passed.

Any exams that your child may have been entered for will be considered and nearer the time, discussions will take place between parents/carers, the home school and Ellingham Hospital School to facilitate exams taking place whilst your child is in Hospital.