

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SITE DETAILS	
Name of the site:	Rossendale School
Name of School Principal/Hospital Director/Registered Home Manager:	David Duncan
Designated Child Protection officer or Safeguarding lead:	Name: David Duncan/Simon Jones/Liz Duncan Phone: 01706 822779 E-mail: rossendale@priorygroup.com
LOCAL AUTHORITY DETAILS	
Name of local authority:	Lancashire
Local Safeguarding Children's Board (LSCB):	Lancashire
Our Local Authority Designated Officer (LADO):	Name: Tim Booth Phone: 01772 536694 E-mail: tim.booth@lancashire.gov.uk
Our contact at our local authority:	Name: Andrea Glynn Phone: 01772 531196 E-mail: andrea.glynn@lancashire.gov.uk
Out of Hours contact at our local authority:	Name: Andrea Glynn Phone: 01772 531196 E-mail: andrea.glynn@lancashire.gov.uk
Contact for LSCB training	Name: Ben Gibson Phone: 01772 532723 E-mail: ben.gibson@lancashire.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO STAFF	
Where is the ECS 01 Safeguarding Children Policy located:	Priory intranet
Where is the LSCB Information Procedures, Handbook etc located:	internet under http://panlancashirescb.proceduresonline.com/chapters/contents.html#policy
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify David Duncan, Simon Jones or Liz Duncan, if none of these staff are available contact Andrea Glynn - contact details above.</p> <p><i>(List the people that staff should notify, and who to notify if the Designated Child Protection Officer or Safeguarding lead, HD, HM or SP are not available)</i></p> <p>You should complete an Incident Report on the Priory on-line Incident Reporting system <i>(If you have any other paperwork appropriate to your site regarding incident reporting, actions or any other information, list them here)</i></p> <p>You should follow the Procedures for referral that have been agreed with the LSCB which can be found in the Child Protection Policy <i>(or insert the procedure or flowchart here)</i></p> <p>Follow the criteria and paperwork for referral as approved by your LSCB. This can be accessed. via the CAF form <i>(insert instructions for referral here)</i></p>	