

Monday, 29 June 2015

Policy No. QW 21	Policy: Promoting Positive Behaviour in School
Reviewed date: June 2015	Next Review date: June 2016
Responsible: Michelle Reid	Cross reference: Priory Education Policies ES04 ES10

On admission to Queenswood School students are made aware of the school expectations. On a daily basis the student's behaviours are monitored and recorded via Sleuth, an online Behaviour management programme. This data is reviewed on a weekly basis and analysed to allow suitable behaviour strategies to be implemented by each teacher across the school day. The information can also be turned into graphical evidence that allows the education team to track behaviours and identify patterns. In addition the weekly behavioural report is discussed in the team meeting during the 'Lessons Learned' slot to inform and update individual risk assessments.

We recognise that challenging behaviour often occurs when students need to take a break from the environment that they are in because they are frustrated, tired, anxious or angry and cannot express that need appropriately. Early intervention is an integral part of our positive behavioural support. The pastoral team works in tandem with teaching staff to recognise signs and help apply strategies that deescalate crisis situations or stop students reverting to historical behaviours. The students learn that by using the appropriate strategy they achieve a constructive break from the stressful situation. This reduces the opportunity for challenging behaviour and increases the length of time on task by enabling the student to problem solves effectively and manage their anxiety independently.

During weekly tutor group sessions students are set an individualised point's target which is recorded on a weekly point card. Students have four targets per lesson based on their statement of needs and individual education plan therefore expectations will vary from student to student. Teachers will discuss with the student how to achieve these points, thus enabling continuous development. During the end of day session 3.00-3.10 tutors total the student's points and discuss their daily awards e.g. PLATINUM: 30-35, GOLD: 25-29, SILVER: 16-24, BRONZE: 0-15

Students that achieve their set points target for the week and/or achieve beyond expectation are awarded a voucher. Students that exceed academic expectations are awarded a bonus point, which is then totalled up and a monetary value is awarded during the end of term prize giving ceremony. Students are also awarded tokens for following school rules or demonstrating positive social behavioural choices. Tokens are collated by tutor group and the top scoring group are rewarded with an offsite activity of their choice at the end of term.

Appendix 1 - Queenswood Reward System, End of Day Awards Daily Points Cards

Students are given a daily point's card that tracks their progress and achievements on a daily basis. Students are set four objectives per lesson plus then can earn break points for positive behaviours.

Students are responsible for their own achievements throughout the day
PLEASE TAKE RESPONSIBILITY FOR YOUR OWN ACTIONS

The Points Card

PLATINUM : 30-35 points
GOLD : 25-29 Points
SILVER : 16-24 Points
BRONZE : 0-15 points

End of Day Awards

Students are expected to attend the end of day awards with their tutor to be given feedback on their day. This is an opportunity to celebrate success or to receive constructive advice on how to do better.

Each Thursday students are set a weekly points target to hit. Students reaching the target are rewarded by a five pound gift voucher.

Students can also be rewarded with a gift voucher for Pupil of the Week and Most Improved Pupil

Individualized Points targets

Each award is given a value and this is added up at the end of the week Friday to Thursday.

PLATINUM: 3 points
GOLD: 2 points
SILVER: 1 point
BRONZE 0 points

Our expectations are detailed below and not meeting these expectations will affect your point's total.

Phones and personal devices are to be handed in at the beginning of the day.

Students that arrive at school without the correct uniform can on the odd occasion be given uniform by a member of the pastoral or teaching team. The residential unit, parents and carers will be informed by the tutor when this occurs. If this persists students will be returned to their unit or home to change. Uniform must also be worn to attend offsite activities.

Students are expected to remain on site and not walk off site without permission. It is the student's responsibility to inform a member of staff if they need timeout and let them know where they will be during this period.

Inappropriate behaviours in or around cars poses a serious risk to yourself and others therefore staff members may decide it unsafe for you to attend offsite activities until these behaviours are addressed.

Sexualized language and excessive swearing will not be tolerated and staff will challenge such instances.

School is open to access students from 08.45. If students are going to miss the start school at 9.15 they can only join at the beginning of the next lesson e.g. 10.00, 10.45, 11.00, 11.45.

If a student is asked to leave an offsite project for specific behaviours then an alternative option will be sourced by the school. This will not automatically mean that this option will be on the school site.

Students are expected to complete their set timetable and/or offsite activities in line with their individual education plan. A contingency timetable may be offered should their circumstances warrant it. However unless a set of appropriate tasks are agreed beforehand students attending contingency lessons can only achieve half points. Refusal to engage in either option will result in zero points being awarded. Should a member of the SMT feel appropriate residential students will be asked to return to their units with a Bronze Award. Day students will remain onsite unless staff can take them home. A letter or telephone call will be made to parents or carers to detail their behaviours.

Queenswood School actively discourages smoking however some students have been granted permission to smoke from an adult with parental rights. They must only smoke at the correct time and in the designated place. Students are not permitted to roll cigarettes in the school building.

If students attend the lesson but do not complete any tasks that have been set they will not earn any points for that lesson. Students are verbally or physically threatening to another person in the class will not earn any points for that lesson. Points will be deducted for being late.

If Students continue to earn a BRONZE award during the school day their tutor will call the parent or carers to explain the student's award and to discuss joint strategies that will see an improvement in award for the student.

Appendix 2 – Lunchtime, Tokens and Damage

Lunchtime

Lunch is served at 12.30 please be prompt. Students should be polite and respectful and remain in the dining room after finishing their lunch. Please be respectful of the amount of food that has been served and respect that the food provided is to serve everyone. At the end of lunch students are required to return their plates to the trolley. Students are not allowed in the kitchen without permission from staff. During break times students are permitted to use the hard court to play ball games with staff supervision. Failure to respect Lunchtime rules can affect your award.

Tokens

Tokens are awarded throughout the school day for good manners, following instructions and positive behaviours. Before lessons tokens are awarded to students in correct uniform and after they have handed in their phone or other personal devices. Students are responsible for giving their tokens to their tutors. In the weekly tutor session tokens are also given for awards achieved during the week and the number of tokens will depend on the awards achieved e.g. Platinum – 3 tokens Gold – 2 tokens Silver – 1 token

At the end of term the tokens from each tutor group will be counted. The tutor group with the most amounts of tokens will be awarded with an end of term trip of their choice. Tokens can be deducted for damage, continually refusing to wear the correct uniform and continually refusing to hand in phones or personal devices.



Damage to School and School Property

When students intentionally cause damage to the school or school property appropriate action will be taken. In the first instance tokens will be deducted as appropriate to the level of damage caused. However, if the student persists with this behaviour parents and carers will be invited to attend the school for a meeting to discuss how to support the student to make better choices and how to rectify the damage caused.

When there is an occurrence of major damage, fire setting, taking weapons to school and violence the SMT will decide if police involvement is appropriate.